

Doctoral/Thesis Completion Petition

Advanced doctoral students who have been enrolled full-time, have fulfilled all school- and program-level degree requirements with the exception of the dissertation/thesis, and are actively completing a thesis/dissertation under continued guidance from the faculty may petition for "Doctoral/thesis Completion" status. Eligible students may petition for this status each term for up to four consecutive terms. Please see the University policy in the Graduate Record regarding Affiliated Status for additional information. Students on this status will maintain NetBadge access to e-mail and electronic library holdings.

Important Restrictions: Doctoral/thesis Completion status does not allow students access to University facilities, including student health or insurance, as the student does not have an active I.D.card. This status accrues no credit and **will not allow for the deferral of student loans**. Doctoral/thesis Completion students are considered to be enrolled **less than half-time and may not access campus resources or hold assistantships**.

***International Students** who plan to remain in the US may not enroll in this status and keep their student visa status. Questions regarding eligibility should be directed to the International Studies Office.

Submission Deadline: Students are responsible for obtaining the signature of their advisor and Director of Graduate Studies before submitting this form to the BIMS Administrator by the deadline for the semester. Fees must be paid in order to not be cancelled.

Once approved for Doctoral Completion, students may not return to full-time study in their degree.

Student Name: _____ SIS ID (7 digits): _____
Last, First, Middle Initial (Print)

Requested Dissertation Completion Semester/Year: _____ E-mail ID: _____

Degree Program: _____

Have you cleared your Doctoral/Thesis Completion Registration with the International Studies Office? (See * above)

Yes No NA – Not an International Student

I have read and understand the above enrollment status information and limitations.

Student Signature

Date

Advisor and Director of Graduate Studies Approvals

As the mentor to this student, I affirm that the student is actively completing a dissertation/thesis under my guidance.

Mentor (Print)

Signature

Date

Director of Graduate Studies (Print)

Signature

Date

Please submit this completed form to your BIMS Administrator.